



School District of Clay County  
Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway  
OCTOBER 19, 2006

Hearings for Special Actions regarding Students - 4:00 p.m.  
REGULAR MEETING - 7:00 p.m.

MINUTES DRAFT

October 19, 2006 Regular Meeting

**Invocation** (Ben Wortham)

**Pledge of Allegiance**

**Call to Order**

1. [Attendance](#)

**Minutes:** Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Charles Van Zant, District No. 3, participated by telephone conference from Kuwait due to military deployment. Superintendent David Owens was also in attendance at the meeting.

**Consent Agenda**

**Superintendent**

2. [C-1 Minutes of workshop meeting on September 7, 2006; special meeting on September 7, 2006; student disciplinary hearings and regular meeting on September 21, 2006](#)

Attachment: [Sep0706StratPlan.pdf](#)

Attachment: [Sep0706BudgetMinutes.pdf](#)

Attachment: [SEPT21.pdf](#)

Attachment: Sep2106Disc.pdf (Confidential Item)

**Deputy Superintendent**

3. [C-3 Staff Allocations - Proposed Changes for 2006-2007](#)

Attachment: [Allocations - Proposed Changes.pdf](#)

**Information Services**

4. [C-4 Microsoft School Agreement Strategy](#)

Attachment: [MS-Academic License Briefing.pdf](#)

Attachment: [MS-Campus and School Agreement.pdf](#)

Attachment: [MS-School Agreement-Program Guide.pdf](#)

Attachment: [MS-School Agreement-School Subscription Enrollment.pdf](#)

Attachment: [MS-Campus and School Agreement-Amendment.pdf](#)

## **Human Resources**

### 5. [C-5 Amend the 2006-2007 Salary Schedule](#)

Attachment: [TRAVEL ALLOWANCE IN COUNTY.pdf](#)

### 6. [C-6 Personnel Consent Agenda](#)

Attachment: [PersonnelConsentAgenda10-19-06.pdf](#)

## **Instruction**

### 7. [C-7 Co-Enrollee list for September 2006](#)

Attachment: Co-Enrollee list for September 2006.pdf (Confidential Item)

### 8. [C-8 SAC Composition](#)

Attachment: [AES SAC Members - AES 06.pdf](#)

Attachment: [BLC.pdf](#)

Attachment: [CEB.pdf](#)

Attachment: [CHS 10 9 2006 SAC Composition Rev 3.pdf](#)

Attachment: [DIS.pdf](#)

Attachment: [FIE MEMBERS.pdf](#)

Attachment: [FIH 10 9 2006 MEMBERS form.pdf](#)

Attachment: [GCSJ.pdf](#)

Attachment: [KHHS SACQuotas.pdf](#)

Attachment: [LAE.pdf](#)

Attachment: [LAJ.pdf](#)

Attachment: [LES.pdf](#)

Attachment: [LJH MEMBERS 06-07.pdf](#)

Attachment: [MBE MEMBERS.pdf](#)

Attachment: [MHS up-dated 9 26 sac member roster0607.pdf](#)

Attachment: [OPE MEMBERS.pdf](#)

Attachment: [OPJ SAC Makeup 2006.pdf](#)

Attachment: [RHS MEMBERS.pdf](#)

Attachment: [ROE.pdf](#)

Attachment: [SBJ.pdf](#)

Attachment: [SPC - Sac Membership2006.pdf](#)

Attachment: [TBE SAC MEMBERS 2006 - 2007.pdf](#)

Attachment: [WEC updated 10 2 06 SAC Members.pdf](#)

Attachment: [WES up-dated 9 26 MEMBERS.pdf](#)

Attachment: [WJH.pdf](#)

### 9. [C-9 School Improvement Plans and District Improvement Plan](#)

#### 10. [C-10 Title I Alignment](#)

Attachment: [CEB Title I Alignment 2006 2007.pdf](#)

Attachment: [WES Title I Alignment 2006 2007.PDF](#)

Attachment: [sbj alignment part1 2006 2007.pdf](#)

Attachment: [sbj alignment part 2 2006 2007.pdf](#)

Attachment: [gpe alignment part 1 2006 2007.pdf](#)

Attachment: [gpe alignment part 2 2006 2007.pdf](#)

Attachment: [gpe alignment part 3 2006 2007.pdf](#)

Attachment: [gpe alignment part 4 2006 2007.pdf](#)

- Attachment: [mcræ alignment part 1 2006 2007.pdf](#)  
Attachment: [mcræ alignment part 2 2006 2007.pdf](#)  
Attachment: [mcræ part 3.pdf](#)  
Attachment: [che part 1.pdf](#)  
Attachment: [che part 2.pdf](#)  
Attachment: [che part 3.pdf](#)  
Attachment: [che part 4.pdf](#)  
Attachment: [che part 5.pdf](#)  
Attachment: [wec alignment part 1 2006 2007.pdf](#)  
Attachment: [wec part 2 2006 2007.pdf](#)  
Attachment: [wec part 3.pdf](#)  
Attachment: [dis part 1 revised.pdf](#)  
Attachment: [dis part 2 revised.pdf](#)  
Attachment: [dis part 3 revised.pdf](#)  
Attachment: [dis part 4 revised.pdf](#)  
Attachment: [dis part 5 revised.pdf](#)  
11. [C-11 Consultant Services](#)  
Attachment: [School Food Svcs Consultant 9 22 2006](#)  
12. [C-12 Student Majors](#)  
Attachment: [Student Majors.pdf](#)  
13. [C-13 Student Travel](#)  
Attachment: [Student Travel-Board Backup-October 19, 2006.pdf](#)  
14. [C-14 Bannerman Learning Center Placements in Lieu of Expulsion and ESE  
Alternative School Update](#)  
Attachment: [BLC placements oct 06.pdf](#)  
15. [C-15 2006 Resolution endorsing Red Ribbon Week, October 21-29, 2006](#)  
Attachment: [Red Ribbon Week.pdf](#)  
16. [C-16 2006-2008 Procedures and Policies concerning School Health Services Manual](#)  
Attachment: [SH Manual 2006-2008.pdf](#)  
Attachment: [MEDCOMP06-08.pdf](#)  
17. [C-17 Clay Behavioral Health Contract 2006-07](#)  
Attachment: [Clay Behavioral Mental Health contract.pdf](#)  
18. [C-18 Clay County's Elementary Gifted students to participate in "Journey of the  
Mind" a creative and critical problem solving experience May 2, 2007, at the Paul E.  
Reinhold Aricultural Fairgrounds.](#)  
19. [C-19 Correction to contracted amount Maxim contract](#)  
Attachment: [MAXIM STAFFING AGREEMENT.pdf](#)

### **Business Affairs**

20. [C-20 Orange Park High School to obtain a Certificate of Insurance for Fireworks at  
their Homecoming Raider Roar on Thursday, October 26, 2006](#)  
Attachment: [20060929135108397.pdf-OPH](#)  
21. [C- 21 Warrants and Vouchers for SEPTEMBER, 2006](#)  
Attachment: [WARRANTS AND VOUCHERS.xls](#)  
22. [C-22 Monthly Property Report - September, 2006 - Furniture/Equipment](#)  
Attachment: [Furniture-Equipment Report-September, 06.pdf](#)  
23. [C-23 Monthly Property Report - September, 2006 - AV Materials](#)

- Attachment: [Audiovisual Report-September, 06.pdf](#)
24. [C-24 Monthly Property Report - September, 2006 - Software](#)  
Attachment: [Software Report-September, 06.pdf](#)
25. [C-25 Monthly Property Report - September, 2006 - Vehicles](#)  
Attachment: [Vehicles Report-September 06.pdf](#)
26. [C-26 Deletion of Certain Items Report - October, 2006](#)  
Attachment: [Monthly Deletion Report-October 06.pdf](#)  
Attachment: [Monthly Deletion Report \(Attachments\)-October, 06.pdf](#)
27. [C-27 Monthly Financial Report for September, 2006](#)  
Attachment: [MONTHLY FINANCIAL SEPT, 2006.xls](#)
28. [C-28 Bid Renewals October 2006](#)  
Attachment: [Bid Renewals for October 2006.pdf](#)
29. [C-29 Bids To Be Awarded October 2006](#)  
Attachment: [Bids to be awarded October 2006.pdf](#)
30. [C-30 Budget Amendments for the Month of September, 2006](#)  
Attachment: [SEPT-budget cover sheet\\_impact stmt\\_.pdf](#)  
Attachment: [SEPT Budget Amendments.pdf](#)
31. [C-31 Write Off NSF Checks at ROE, ACE, and PES](#)  
Attachment: [NSF Checks Oct 19.pdf](#)
32. [C-32 Internal Funds Audits for the 2005-2006 Fiscal Year](#)  
Attachment: [IA audits.pdf](#)  
Attachment: [IA audits continued.pdf](#)  
Attachment: [IA audits secondary schools.pdf](#)

### **Support Services**

33. [C-33 Pre-Qualification of Contractors](#)  
Attachment: [Contractor List 10,19,06.pdf](#)
34. [C-35 Partial Substantial Completion of Oakleaf School](#)  
Attachment: [Partial Substantial Completion OLS.pdf](#)
35. [C-36 Additive Change Order #8 \(Direct Purchasing for Oakleaf School](#)  
Attachment: [Change Order 8 OLS.pdf](#)
36. [C-37 Substantial Completion of Demolition \(Phase I\) at Charles E. Bennett Elementary School](#)  
Attachment: [Sub Completion Cert, CEB demo.pdf](#)
37. [C-38 Final Completion of Demolition \(Phase I\) at Charles E. Bennett Elementary School](#)  
Attachment: [Final Completion Cert, CEB demo.pdf](#)
38. [C-39 Change Order #7 for Coppergate Elementary School](#)  
Attachment: [Change Order 7, CGE.pdf](#)
39. [C-40 Resolution to Dispose of Relocatable Buildings, CI #35, #36 and #37 at Clay High School](#)  
Attachment: [Resolution CHS rels.pdf](#)

### **Adoption of Consent Agenda**

40. [Adoption of all remaining Consent Items \(above\)](#)

**Motions:**

Approve the Consent Items as presented, with the exception of Items C-2 and C-34 that were moved to Discussion. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Recognitions and Awards** (None)

**Scheduled Citizen Requests** (None)

**Presenters** (None)

**Discussion Agenda**

**Superintendent**

41. [Officially reschedule the regular November school board meeting to Tuesday, November 21, 2006](#)

**Motions:**

Reschedule the regular November meeting as recommended to Tuesday, November 21, 2006. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

42. [Officially reschedule the regular December school board meeting to Thursday, December 14, 2006](#)

**Motions:**

Reschedule the regular December meeting to Thursday, December 14, 2006 as recommended. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

43. [Discussion on W.E. Cherry Elementary School \(Requested by Board Member Wayne Bolla\)](#)

**Motions:**

Motion to withdraw item from agenda. - PASS

**Vote Results**

Motion: Wayne Bolla

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Deputy Superintendent**

44. [C-2 \(Bolla/Graham\) Agreement with Clay County Utility Authority for upgrade and use of the Driving Course at Orange Park High School](#)

Attachment: [CCSB-Agreement with CCUA.pdf](#)

Attachment: [UtilityAuthorityCertificate.pdf](#)

**Minutes:** Several parents had expressed a concern to Board Members about a possible conflict between the Utility Authority's use of the driving course and Orange Park High School's marching band. However, Ben Wortham assured the Board that he had talked with Mr. Veres and there will be no conflict with any school activities.

**Motions:**

Approve the Agreement with Clay County Utility Authority as presented. - PASS

**Vote Results**

Motion: Charlie VanZant

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

45. [2007 Legislative Priorities](#)

Attachment: [Legislative Priorities.pdf](#)

**Motions:**

Approve item as submitted. - PASS

**Vote Results**

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

46. [Public Hearing to approve amendments to CCSB Policy 1.02, The District School Board](#)

Attachment: [CCSB Policy 1.02 - Public Hearing.pdf](#)

**Minutes:** The public hearing was held with no one present to speak to the item.

**Motions:**

Approve amendments as submitted. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Charlie VanZant

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

47. [Public Hearing to approve amendments to CCSB Policy 5.08, Employee & Student Wellness](#)

Attachment: [CCSB Policy 5.08 - Public Hearing.pdf](#)

**Minutes:** The public hearing was held with no one present to speak to the item.

**Motions:**

Approve amendments as submitted. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye



Charlie VanZant - Aye

48. [Public Hearing to approve amendments to CCSB Policy 6.01, Educational & Ancillary Facilities](#)

Attachment: [CCSB Policy 6.01 - Public Hearing.pdf](#)

**Minutes:** The public hearing was held with no one present to speak to the item.

**Motions:**

Approve amendments as submitted. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Human Resources**

49. [Division of Human Resources - Special Actions](#)

Attachment: Agenda Backup 10-19-2006.pdf (Confidential Item)

**Motions:**

Approve the Extended Personal Leave. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

## Support Services

### 50. [C-34 \(Bolla\) Quarterly Growth and Development Update Report](#)

Attachment: [Maps for 10,19,06.pdf](#)

Attachment: [Quarterly Summary for SB, Oct 2006.pdf](#)

Attachment: [Growth 1.ppt](#)

**Minutes:** Mr.Bolla pulled this item to discuss the report and presented a powerpoint presentation (See Attachment Growth1) showing statistics he developed from the report.

### 51. [Attendance Boundary Revisions and Authorization to Advertise](#)

Attachment: [Redistricting, CGE, 2006.pdf](#)

Attachment: [CGE,KHE Redstr.ppt](#)

#### **Minutes:**

In establishing the attendance boundaries for the new school Coppergate Elementary, eight existing elementary schools will also be affected. There was much discussion about the impacts to Keystone Elementary and McRae Elementary and the possibility of moving the Highridge Estates area. The Board requested further considerations and information concerning the effects for these two schools and, following discussion, agreement was to approve the authorization to advertise the boundary changes without these two schools until other options could be discussed.

#### **Motions:**

Authorize advertisement of school boundary changes, with the exception of McRae Elementary and Keystone Heights Elementary, effective Fiscal Year 2007/08. - PASS  
(Official action to be scheduled for November 21, 2006).

#### **Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

### **Presentations from the Audience**

#### 52. [Grove Park Elementary School](#)

##### **Minutes:**

The following people were present and spoke expressing opposition to redistricting Initiative #1 which recommends the possibility of converting Grove Park Elementary School to a non-student station carrying facility.

Rosa Faircloth  
Janice Sheridan  
John Allen  
Katherine Scott  
Barbara Irvine  
Kristina Ranieri  
Tara Browning  
Sheri Chase

### **Superintendent Requests (None)**

### **School Board's Requests**

#### 53. [6th Gr. Participation in Sports](#)

##### **Minutes:**

At Mr. Bolla's request, Superintendent Owens explained the decision to not allow the 6th grade students at Oakleaf School to participate in sports with the 7th and 8th graders. This decision was based on the K-8 grade structure only being in effect for two years and the tremendous concern voiced by parents prior to the school's opening about keeping the K-6 students separated from the junior high students. The 6th graders in all other elementary schools in the district would not have this same opportunity for participation and, furthermore, we do not want to get into interscholastic sports at the elementary level.

### **Adjournment**

54. [The meeting adjourned at 9:00 p.m.](#)

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**Superintendent**

**Chair**